



# Team Registration Steps – PLEASE NOTE THE

SCREENSHOTS BELOW ARE EXAMPLES. HOUSING AND DIVISION INFORMATION IS NOT CURRENT FOR 2017 EVENT. ALL OTHER INFORMATION IS ACCURATE.

- Step 1 – Read and agree to IWLCA Housing Program

HOME > TEAMS > REGISTER

### Team Registration - IWLCA Hotel Policy

Fields marked with \* are required.

The IWLCA hotel policy will be in effect for the New England Cup Tournament. The IWLCA hotel policy requires each team to book a minimum of five (5) rooms for a two nights each through approved housing links. Teams that are based inside of a 75 mile radius of the event venue and are planning to commute are exempt from complying with the IWLCA Hotel Program.

A list of approved tournament hotels will be posted on October 14th once all teams have had a chance to register for the tournament. Teams must book at one of the approved hotels on the list and meet the minimum requirement of five rooms for two nights each to be eligible to compete.

If you choose not to agree to the policy at this time, you may register for the event beginning on January 10th, 2017 should space still be available.

\*Select:

- I agree to participate in the IWLCA Hotel Program.
- My Club team is based less than 75 miles from the event site and I am exempt from the IWLCA Hotel Program.
- I DO NOT wish to participate in the IWLCA Hotel Program and know that I will not be able to register for this event until the secondary registration date opens, if space is available at that time.

\*Your Initials:

Continue

- Step 2 – Select division. If a division is sold out WAITLIST ONLY will appear next to the division

HOME > TEAMS > REGISTER

### Division

You must select a division to continue. **WARNING:** If you change your initial division selection, your registration form will be cleared.

\*Division:

- 2018 (\$1,800.00) Only 2018 players
- 2019 (\$1,800.00) Only 2019 players
- 2020 (\$1,800.00) Only 2020 players
- Open (\$1,800.00) Mix of 2018, 2019, or 2020 players

Register



# Team Registration Steps

- Step 3 – Enter team name and select appropriate ranking
  - Team names MUST be unique. For example, if you register a 2018 team and name it Corrigan Lacrosse Club you CANNOT register another team in another division with that name.

- Step 4 – Enter contact info

**Contact Information**

Fields marked with \* are required.

\*First Name:  \*Last Name:   
\*Email:  \*Confirm Email:   
Day Phone:  Evening Phone:   
\*At least one phone number is required.

\*Address:   
  
\*City:   
\*State/Province:  \*Zip/Postal Code:   
\*Country:

**Coach**

Fields marked with \* are required.

\*Coach Name:  \*Confirm Email:   
\*Email:   
\*Phone:   
\*Coach Password:   
\*Confirm Coach Password:

The coach password will allow the coach to login and manage the team roster.  
**IMPORTANT:** If you plan on registering additional teams and would like to manage all teams using one account, please make sure your Coach Password is identical for all teams. You must also ensure that the email address you provide as the coach e-mail is the same for each team. (The system will not allow you to create a duplicate password for a different email address).  
**Please be sure to only give this password to the team coach!**

**Team**

Fields marked with \* are required.

\*Team Name:   
*Team names must be unique and cannot be reused.*

Team PIN: Upon registration, you will be assigned a Team PIN number. Your Team PIN will allow for secure access to your team and will be used when you 1) Pay Remaining Balance, 2) Allow your players to enter their personal data for the College Coaches' Handbook. The Team PIN will be provided in the confirmation email after you register.

\*Rating:  **AAAAA** - You consider that your team can compete with the top teams in the country and that the majority of your roster is comprised of DI prospective athletes.  
 **AAAA** - Your team falls in between AAAAA and AAA.  
 **AAA** - You consider that your team is very competitive and that the majority of your roster is comprised of DI, DII, DIII prospective athletes.  
 **AA** - Your team falls in between AAA and A.  
 **A** - You consider your team to be competitive against others at same level and that the majority of your roster is comprised of DII and DIII prospective athletes.

# Team Registration Steps

- Step 5 – Enter payment info
  - A \$600 NONREFUNDABLE deposit is due at the time of registration

A **NON-REFUNDABLE** deposit is required to register, regardless of division. The remaining balance will be due by January 10, 2017. Fields marked with \* are required.

Total: \$600

Accepted Credit Cards: VISA MasterCard AMEX DISCOVER

\*Name as it appears on card:

Billing Address: \*Address:

\*City:

\*State:  \*Zip Code:

\*Country:

\*Credit Card Number:  No dashes or spaces.

\*CVV Security Code (what's this?):

\*Exp Date: month:  year:

By clicking Register, I confirm that there is no refund of my deposit should the team not participate in the event.

After clicking Register, please be patient as registration may take up to a few minutes.

You will receive a confirmation email as well as a receipt from Blue Pay.



THANK YOU FOR REGISTERING FOR THE 2017 IWLCA BRINE NEW ENGLAND CUP PRESENTED BY NEW BALANCE EVENT

## Dates:

October 11th, 2016 - Registration Opens  
January 10th, 2017 - Balance Deadline  
February 7th, 2017 - Preliminary schedule released to clubs  
March 7th, 2017 - Final schedule posted to website  
May 1st, 2017 - Online Rosters Due  
June 1st, 2017 - Player Waivers Due

## Contact Information:

### Corrigan Sports

Office: (410) 605-9381  
Fax: (410) 605-9389  
Email: [girls@help@corrigansports.com](mailto:girls@help@corrigansports.com)  
Address: 6725 Santa Barbara Ct. Suite 114  
Elkridge, MD 21075  
Event Director: Morgan Cook  
x 236  
[morgan@corrigansports.com](mailto:morgan@corrigansports.com)

Team Name: test

Team PIN: NM6038

Division: 2018 (\$1,800.00) Only 2018 players

Team Rating: AAAAA

Hotel: IWLCA

First Name: test

Last Name: test

Address: test

City: test

State: ME

Zip Code: 11111

Country: United States

Day Phone: (410)605-9381

Evening Phone:

Email: [morgan@corrigansports.com](mailto:morgan@corrigansports.com)

Coach Name: test test

Coach Phone: (410)605-9381

Coach Email: [morgan@corrigansports.com](mailto:morgan@corrigansports.com)

Coach Password: test

Deposit: \$600 (Balance of \$1200 will be due by January 10, 2017)



# Team Registration Steps

- **IMPORTANT NOTES**

- If a division sells out while you are completing the registration form you will see this message... *"We apologize, but we have just filled our last available team in this division. You will now be sent back to the registration form, where we encourage you to apply for our waitlist."*
  - You will not be automatically added to the waitlist. You have to click REGISTER to be entered onto the waitlist.
- If you receive a message stating there are errors on the form, there is an error somewhere on your form. It will be highlighted in **RED**. Check that phone numbers and emails match exactly with no extra spaces. An extra space will cause the number or email to not match.
- A payment declined message indicates an issue on the bank side of the transaction. We suggest making sure your bank is aware of the charges that will occur during registration especially if you are entering multiple teams. Several \$600 charges may cause the bank/credit card to flag the transaction as fraudulent.
- If you have questions prior to registration, please contact [girlslaxhelp@corrigan sports.com](mailto:girlslaxhelp@corrigan sports.com).